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Would you like to make a difference this summer?

## PAID CASE MANAGEMENT INTERNSHIP!

We are seeking a summer case manager to work in the Employment Services Program.

You will:

- Learn to assess the client's employment and educational needs
- Coach them through the interview process
- Refer them to the appropriate organizations for work clothing, resume writing, and other needs
- Design and conduct a Job Search Seminar for clients
- Market and promote the Employment Services Program

Qualifications:

- Excellent written and verbal skills needed
- Must have the ability to multi-task
- Computer experience
- Currently enrolled as a full-time undergraduate student who will be returning as a full-time student in the fall

Deadline to apply: April 15, 2017

**ExxonMobil Community**  
**Summer Jobs**  
**Program**

*Internship made possible by ExxonMobil  
Community Summer Jobs Program*

To apply send resume and cover letter to:

[mshelton@irvingcares.org](mailto:mshelton@irvingcares.org)

Mary Shelton

Employment Services Manager

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